

Matrix Solver Form

WHO

People, Groups, Human Aspects

Major Category: _____

***Priority:** 1=Critical, 2=Important, 3=Required, 4=Optional, or 5=Noteworthy

****Type:** Question, Information, Task, or Goal

Date	*Priority	**Type	Objective Data

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WHAT

Things, Events, Circumstances

Major Category: _____

***Priority:** 1=Critical, 2=Important, 3=Required, 4=Optional, or 5=Noteworthy

****Type:** Question, Information, Task, or Goal

Date	*Priority	**Type	Objective Data

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WHEN

Time, Sequences

Major Category: _____

***Priority:** 1=Critical, 2=Important, 3=Required, 4=Optional, or 5=Noteworthy

****Type:** Question, Information, Task, or Goal

Date	*Priority	**Type	Objective Data

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WHERE

Places, Locations

Major Category: _____

***Priority:** 1=Critical, 2=Important, 3=Required, 4=Optional, or 5=Noteworthy

****Type:** Question, Information, Task, or Goal

Date	*Priority	**Type	Objective Data

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WHY

Reasons

Major Category: _____

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**Type: Question, Information, Task, or Goal

Date	*Priority	**Type	Objective Data

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HOW

Methods, Manners, Ways

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**Type: Question, Information, Task, or Goal

Date	*Priority	**Type	Objective Data

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FROM WHERE

Origins, Sources, Root Causes

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TO WHERE

Destinations, Directions, Goals

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**Type: Question, Information, Task, or Goal

Date	*Priority	**Type	Objective Data